



GOVERNMENT OF THE REPUBLIC OF MALAWI

INVITATION FOR BIDS

NATIONAL COMPETITIVE BIDDING (NCB)

PROCUREMENT REFERENCE NO.: NCB/400/DOB/W/2024-25/01

REHABILITATION OF GOVERNMENT OFFICES AT CAPITAL HILL

1. The Government of the Republic of Malawi through the Department of Buildings in the Ministry of Transport and Public Works, budgeted in the 2024/2025 fiscal year funds for the procurement of works for the Rehabilitation of Government Offices at Capital Hill, as follows:

Lot No.	Description of Building to be Rehabilitated
1	Ministry of Transport and Public Works Building
2	Office of President and Cabinet
3	Ministry of Finance and Economic Affairs

2. The Chairperson, Internal Procurement and Disposal Committee, Department of Buildings, now invites sealed bids from interested, eligible and qualified **Building Contractors** who are currently registered in the **K5Billion Category** with National Construction Industry Council of Malawi (NCIC) as specified in the bidding documents.
3. Bidding will be conducted in accordance with the **Open Tendering, National Competitive Bidding (NCB) Procedures**, contained in the **Public Procurement and Disposal of Asset Act (2017) and Regulations of the Government of the Republic of Malawi** and is open to all qualified and eligible bidders
4. A complete set of bidding documents in English may be purchased by interested bidders at the address below upon payment of a non-refundable fee of **MK 30,000.00**, from **Monday 17th February, 2025**. Payment should be in cash in the Accounts office only.

5. Please note that the bidding documents will have to be collected in person and no document will be sent by mail under any circumstances. Limited number of documents is available and the same shall be issued on first come first served basis.
6. Bidders seeking clarifications or enquiry on anything relating to the tender may do so through email to the following address; ipdc@transport.gov.mw
7. A mandatory pre-bid meeting shall be held at **10am on Tuesday 25th February, 2025** at the **Ministry of Transport and Public Works in the Conference room - Capital Hill-Lilongwe**
8. Bids in sealed envelopes and clearly marked with the tender number must be delivered at the address given below on or before **Wednesday 12th March, 2025, 10:00 hours**. Electronic bidding will not be permitted. **All bids must be accompanied by a Bid Securing Declaration.**

**The Chairperson
Internal Procurement and Disposal Committee,
Department of Buildings,
Private Bag B365,
Capital City,
Lilongwe 3.
Tel: 01 788 443. Fax 01 788 259**

Located on:

**2nd Floor, Ministry of Transport and Public Works
Building, Room 87, Capital Hill, Lilongwe**

9. Late bids will be rejected and returned unopened. Bidders and/or their representatives and members of the general public, may attend the opening of the bids at 10:00 Hrs local time at the address given below on or before **Wednesday 12th March, 2025** in the **Conference Room at Ministry of Transport and Public Works-Capital Hill-Lilongwe**.
10. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with “**Instructions to Bidders**” in the bidding documents, as non-compliance to the instructions will lead to disqualification and rejection of the bid.
11. Bids shall be valid for a period of **120 days** after bid opening.
12. The Malawi Government does not bind itself to accept the lowest priced or any bid, but reserves the right to exercise choice of the lowest evaluated substantially responsive bid in accordance with what it considers to be in its best interest.

IPDC CHAIRPERSON
DEPARTMENT OF BUILDINGS